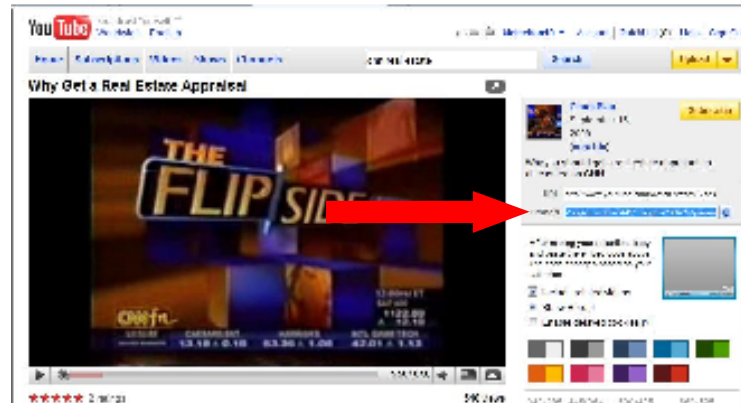


Adding Video:

1. Find the “Embedded Code” from your source such as “YouTube.com, Bing.com or other video sites”
2. Find the Video you want to display, if it’s your own video than you will have to log into your account if you have it saved as “Private”
Note: On YouTube.com, it allows you to choose a frame in different color



3. Copy the Embedded Code by either right-clicking on the code(blue highlighted area) after it’s highlighted or go you “Edit”, “Copy” on the Menu Bar
4. Sign Into your eDesk Account
5. Click My Website
6. Click Site Settings then Navigation Links
7. Choose if you want to put the PDF on the **Top Navigation Bar** or **Side Navigation Bar**. **Click on the Bar**



8. Click on New Link
9. Type in the Name of the Link

10. Click on “Yes” to display

Custom Link Properties

Type: Custom Page

Name: My CNN Video

Display: Yes No


Menu Place Holder (No Link)

Custom Content (Style: Framed)

URL: _____

Style: Replace

Link Actions

New Link Save Changes 

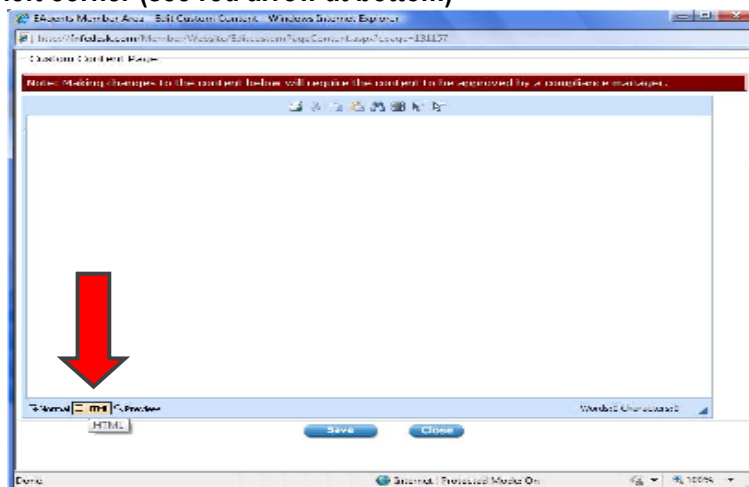
11. Save Changes



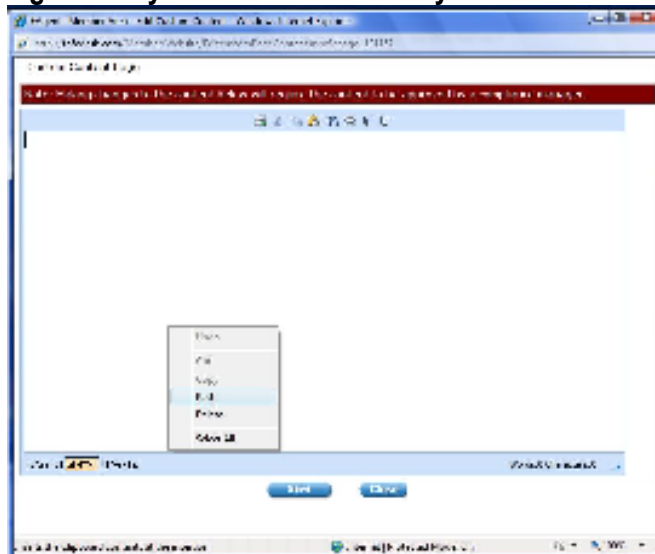
12. Now click on the “Edit Content”

13. Once you have click on the Edit Content button, an Edit Content page will appear

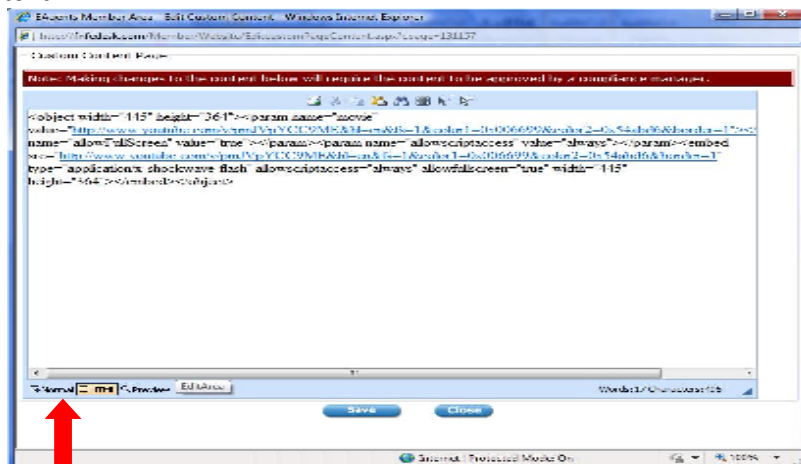
14. Once the Content page has appear, click on HTML located on bottom left corner (see red arrow at bottom)



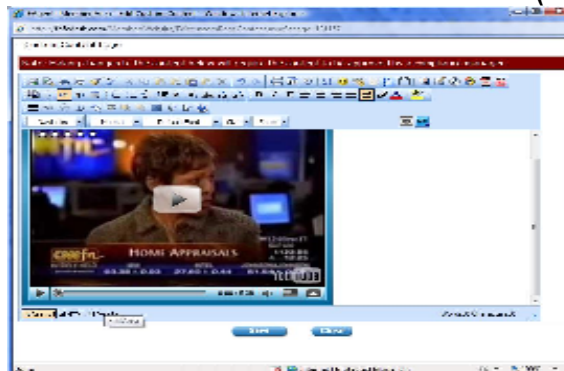
15. Right Click your cursor on the body of the text and choose paste



16. Once you have click paste, the code should copy to the body of the text.



17. Click on "Normal" located next to "HTML" (see red arrow on top)



18. Save your file and you're done.

You are done!!! Start on your next one....