

Manage Navigation Links:

Here you can add, remove, edit and re-order the navigation links shown on your website.

- i. Start by clicking the “My Website” tab.
- ii. Hover over “Site Settings”.
- iii. Click on “Navigation Links”.
- iv. Links are separated by sections in which they fall under:



Changing Link Order:

- i. Click the link you would like to move.
- ii. Holds down your PC mouse left click on the link.
- iii. DRAG it in-between the two links you would like to move it to, and then drop.
- iv. You can create SUB-LINKS by dragging and dropping the link on top of an existing link.

Modifying Link Pages:

- i. Click on the link you would like to modify.
- ii. The page will refresh; wait until you see the following options

The screenshot shows the 'Custom Link Properties' dialog box. It has the following fields and options:

- Type: Custom Page
- Name: Professional Center
- Display: Yes No
- Menu Place Holder (No Link)
- Custom Content (Style: Framed)
- URL: _____
- Style:

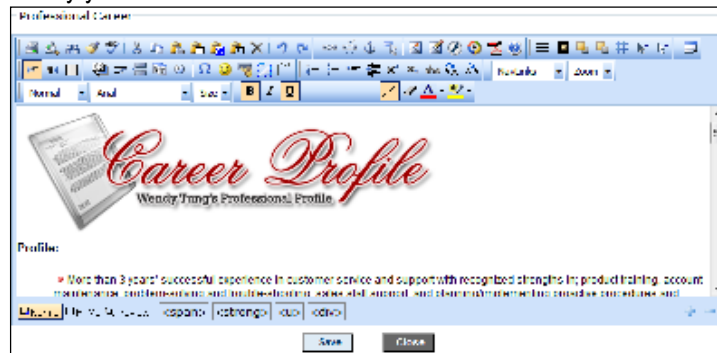
- Change the link name
- Display it on your website, yes or no.

- Menu Place Hold a slot for a page that is under construction.
- If you want to create a page from scratch, select Custom Content.
- If you want to link another website as a link, enter in the full URL.
- Click “Save Changes” when complete.

iii. Edit the content by clicking



iv. Modify your content here



v. Click “Save” when you’re complete.